TIMETABLE FOR REGENERATION & ENVIRONMENT REPORTS

Deadline for Reports to be included in SMT Agenda	Reports to be presente d to SMT for Approval	Chair & Vice Chair Meeting	Deadline (12noon) Reports to Cttee Services	Scrutiny Meeting	TOPIC	RESPONSIBILITY	CMT Requirement/ Date (prior to Scrutiny date)	POLICY Development GROUP Requirement/ Date	CABINET Requirement/ Date (after Scrutiny date)
					2013				
					A change in the way that we procure specialised hire fleet	Mark S Williams	18/07/2013		
					Vital and Vibrant Places	Pauline Elliott	20/06/2013		
					Single Sourcing Procurement to provide CCTV Fibre Circuits	Robert Hartshorn	06/06/2013		
					Gwent Trading Standards Service	Robert Hartshorn	27/06/2013		
					Welfare Reform	Robert Hartshorn	27/06/2013		
				17/09	To approve extension and declaration of Air Quality Management Areas.	Robert Hartshorn	04/07/2013	16/07/13	01/10/13
				X	Caerphilly Basin Leisure Strategy	Mark S Williams	11/08/2013		?
				02/07	Cllr M Prew - request that can the presentation made by Drug and Alcohol Youth Support (DAYS) Caerphilly and Blaenau Gwent to the Crime and Disorder Scrutiny Committee also go to Regen Scrutiny - PRESENTATION	Rob Hartshorn			

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					2013				
				02/07	Community Safety Wardens – Request by Cllr Cuss	Rob Hartshorn			
				02/07	Cllr Mrs J Jones – Details of the restructuring within Communities First - PRESENTATION	Tina McMahon			
				02/07	Blackwood Miners Institute- Management Arrangements - Theatre and Art Services	Pauline Elliott	23/05/13		30/07/13
				02/07	Apportionment of Highway Maintenance Budget 2013/14	Marcus Lloyd			
				02/07	Revenue Budget 2013/2014 Environment Directorate - INFORMATION ITEM	Mike Eedy			
				02/07	Consultation Process Within Bereavement Services – INFORMATION ITEM	Mike Headington			
				02/07	Member Attendance Quarter 4 – INFORMATION ITEM	Dan Perkins			
				02/07	Surface Water Flood Maps - Information report (moved from 21/05/13 to 02/07 on 07/05/13) - INFORMATION - ITEM	Marcus Lloyd			
				02/07	FWP – INFORMATION ITEM	Dan Perkins			
					Consumer Advice Service - (annual	Rob			

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					2013				
				02/07	report) – INFORMATION ITEM	Hartshorn			
				02/07	Public Protection Enforcement 2012/13 - (annual report) - INFORMATION ITEM	Rob Hartshorn			
				02/07	Registration Service - (annual report) - INFORMATION ITEM	Rob Hartshorn			
				02/07	Underage Sales - (annual report) - INFORMATION ITEM	Rob Hartshorn			
				17/07	Performance Management Meeting	Colin Jones			
				17/09	LDP 2nd Annual Monitoring Report - AMR is a statutory document that we must submit to Welsh Government by 31st October	Rhian Kyte			01/10/13
				17/09	CIL Public Consultation - draft charging schedule- Council 8 th October 2013	Rhian Kyte			01/10/13
					Equalities Consultation for Off Street Car Parks	Dean Smith	02/05 – Needs to come to CMT again		
					Review of Machen Advisory 20mph speed limit	Dean Smith	02/05		

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					2013				
				17/09	20 mph Zones – Cllr Jan Jones	Dean Smith			
				17/09	Enforcement of Off Street Car Parks – Terms and Condition – Cllr Dianne Price	Dean Smith			
				17/09	Waste Management Benchgmarking - INFORMATION ITEM (added 21/06/13)	Mark S Williams			
				17/09	A progress report on Convergence – INFORMATION ITEM	Antony Bolter			
				17/09	A progress report on Rural Development Plan – INFORMATION ITEM – Possible Presentation - to be confirmed	Antony Bolter			
				17/09	FWP – INFORMATION ITEM	Dan Perkins			
				17/09	Member Attendance Quarter 1 – INFORMATION ITEM	Dan Perkins			
				29/10	Signage and 'A' Frames on the Public Highway (raised in SMT 21/06/13)	Terry Shaw			
				29/10	FWP – INFORMATION ITEM	Dan Perkins			
				29/10	Member Attendance Quarter 2 – INFORMATION ITEM	Dan Perkins			
				10/12	FWP – INFORMATION ITEM	Dan Perkins			

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